



CLAIM FORM

By filling out this form (the “Claim Form”), I (the “Property Owner”) wish to lodge a claim (the “Claim”) with Mocento Sdn. Bhd. (the “Company”), in full accordance with the Atap Renovation Guarantee Terms & Conditions (the “Terms”), against an insolvent designer firm (the “verified designer firm”) with whom I had entered into a contract for Renovation Services (a “Contract”) as a consequence of using the services provided by the Company’s website (<http://atap.co/>)

A. Property Owner’s Particulars

Full Name of Property Owner	
Identification Number	
Property Owner’s Email / Contact Number	
Property Owner’s Registered Address	
Property Owner’s Bank Account Details (for a payout to be made in the event of a successful claim)	

B. Verified Designer Firm’s Particulars

Full Name of Verified Designer Firm	
PIC of Verified Designer Firm	
Verified Designer Firm’s Contact Number	
Verified Designer Firm’s Registered Address	
Details of attempts to correspond with the Verified Designer Firm over the last 12 months	

C. Particulars of Contract

Date of Contract	
Brief description of Renovation Services to be provided under the Contract	
Renovation Project Site Address	
Timeline of the Renovation Services	
Value of Contract	

D. Amount of Claim

Amount of Claim, including further details on how such amount was arrived at (if any)	
Date of Insolvency of the Verified Designer Firm	

E. Supporting Documents

Please attach all supporting documents to this Claim Form, including all records of invoices, receipts and correspondence between the Property Owner and Verified Designer Firm to date, as well as photographic evidence (if any) of works done.

F. Property Owner's Declaration

For the proper assessment of this Claim, I hereby grant the Company full and unrestricted access to all correspondence with the Verified Designer Firms and any other information. I also warrant to assist the Company in any way possible, including the provision of supporting documents or evidence that the Company may request from me from time to time for the resolution of this Claim, and understand that my failure to render such assistance shall lead to the rejection of this Claim. I agree that my Claim and any Payout will be governed by the Terms.

Property Owner:

Date:

